

Equality Impact Assessment - Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity.

Please complete the following questions to determine whether a Stage Two Equality Impact Assessment is required.

Name of policy, strategy or function:	Budget Proposal 2016/17 Phase 2: Calcot Service Point, Sainsburys
Version and release date of item (if applicable):	V1
Owner of item being assessed:	Sean Anderson
Name of assessor:	Ian Haggett
Date of assessment:	21/01/16

Is this a:		Is this:	
Policy	No	New or proposed	Yes
Strategy	No	Already exists and is being reviewed	Yes
Function	Yes	Is changing	Yes
Service	No		

1. What are the main aims, objectives and intended outcomes of the policy, strategy function or service and who is likely to benefit from it?	
Aims:	The Calcot office is currently open to customers for 3 days per week plus one Saturday morning per month. The proposal is to completely close the office and to encourage customers to use alternative service channels.
Objectives:	To encourage residents to use alternative service channels in support of the Council's Channel Shift Strategy
Outcomes:	Consolidation of service delivery at the Council's offices in Market Street, Newbury
Benefits:	To deliver yearly savings of circa £20k.

2. Note which groups may be affected by the policy, strategy, function or service. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this.

(Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)

Group Affected	What might be the effect?	Information to support this
All	<p>It is not believed that the implementation of this proposal will create a direct adverse impact on the basis of age, disability, gender reassignment, marriage, civil partnership, pregnancy, maternity, race, religion, belief, sex or sexual orientation.</p> <p>The proposal may affect a small cohort who have become used to accessing face to face services in the east of the district but there should be no overall adverse impact.</p>	<p>Closure of the Calcot office will encourage customers to use alternative service channels. The Council has considered the impact this will have on residents and believes that any impact will be restricted to a small cohort of people who have become used to accessing services via the Calcot office.</p> <p>Technological development has resulted in services being accessible through a wider range of service channels, many of which are more convenient since they are available 24 hours a day/7 days a week.</p>

Further Comments relating to the item:

Closure of other similar local service delivery facilities elsewhere in West Berkshire has not resulted in any noticeable adverse effects upon customers. Calcot is on a main bus route to Newbury should customers need to access face to face services.

3. Result

Are there any aspects of the policy, strategy, function or service, including how it is delivered or accessed, that could contribute to inequality?

No

Any effects of this proposal will be common to all

Will the policy, strategy, function or service have an adverse impact upon the lives of people, including employees and service users?

No

Please provide an explanation for your answer:

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, then you should carry out a Stage Two Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the Equality Impact Assessment guidance and Stage Two template.

4. Identify next steps as appropriate:	
Stage Two required	No
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	

Name: Ian Haggett

Date: 21 January 2016
